

# General safety and usage instructions



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### **WARNING**

Warning indicates a hazard with a medium level of risk which, if not avoided, may result in death or serious injury.



### **CAUTION**

Caution indicates a hazard with a low degree of risk which, if not avoided, may result in minor or moderate injury, as well as damage to property, including destruction of the equipment.



### **NOTE**

Note stands for requirements and important information that must be given special attention.

# 1. Introduction

These instructions supplement any existing product-specific documents and apply to all products, accessories and spare parts from MUNK GmbH.

This document provides important information on the safe and proper handling of our products, especially those for which no specific instructions are available. It is intended to help prevent hazards and extend the service life of the products. The information provided is general in nature and may vary depending on the type of product. Always follow the product-specific installation and usage instructions, if available.



## NOTE

This document contains general safety and usage instructions, especially for products without specific instructions. It is intended to support safe handling and extend the service life of the products.

- Read these general instructions carefully.
- Keep this document for the entire service life of the product.
- Ensure that all persons working with the products have access to this document.
- Pass on these instructions to subsequent owners or users.
- Update the document when you receive supplements from the manufacturer.
- If you have any questions or concerns, please contact your dealer or the manufacturer directly.



## NOTE

Anyone who works with or on the products must read and understand these general instructions before using the product.

## 2. Safety regulations



### NOTE

Our products comply with applicable standards and regulations and, where applicable, are certified by independent testing institutes. Always observe the safety instructions on the products and in this document to avoid hazards.

The use of our products as elevated workplaces or as access to elevated workplaces is only permitted if the risk is low and the duration of use is short, with the result that safer work equipment or traffic routes are not required.

### 2.1 Intended use



### WARNING

Only use original parts and accessories from the MUNK Group. Combinations with components from other manufacturers may impair safety and are not permitted.

- Only use the products under the conditions described in this document.
- Ensure that the products are technically sound and used in a safety-conscious manner.
- Immediately rectify any faults that could compromise safety.

## 2.2 Employer's obligations

Safety in the workplace begins with the responsibility of the employer. It is crucial that all necessary measures are taken to minimise hazards and ensure safe operation.



- **Risk assessment:** Before installation (if necessary) or use, identify any potential sources of danger at the intended installation or use site. This is an essential step in identifying and assessing potential risks at an early stage.



- **Safety measures:** Secure equipment, machines and areas adequately to prevent hazards to personnel. Careful safety measures can prevent accidents and ensure the safety of everyone involved.
- **Documentation:** Provide the operator and staff with the appropriate instructions. Clear and accessible documentation is crucial for the correct handling and maintenance of products.
- **Operating instructions:** Create operating instructions based on your risk assessment that contain all of the information necessary for safe operation, including:
  - How to use the product
  - What to do if you find any defects

Compliance with these obligations by the employer is a central component of effective safety management and contributes significantly to the prevention of accidents and damage.

## 2.3 Operator's obligations

The operator bears significant responsibility for the safe use and maintenance of the products. Careful and proper handling is crucial to ensure the safety of everyone involved.



- **Personnel:** Only have suitably qualified personnel plan, supervise and carry out use, assembly and maintenance. Ensure that personnel are familiar with and comply with the necessary regulations and instructions.
- **Protective equipment:** Provide the necessary personal protective equipment (PPE) if required for the respective products. The correct equipment can significantly reduce the risk of injury.
- **Qualification:** Define the responsibilities of personnel according to their qualifications and job descriptions. Clearly defined roles and responsibilities promote a safe working environment.
- **Regulations:** Ensure that personnel are familiar with the relevant accident prevention and safety regulations, the workplace guidelines, the German Occupational Safety and Health Act and other national or international regulations relevant to the use of the product. A comprehensive understanding of the relevant regulations is essential for safety in the workplace.
- **Preparation:** Ensure that all individual parts are checked for completeness and damage. Only undamaged and fault-free original parts from the manufacturer may be used.

The operator must fulfil these obligations to ensure safety and efficiency when handling the products.

### 3. Safety information

Safety when using our products is of the utmost importance. The following detailed instructions are intended to help minimise risks and ensure safe operation.

#### 3.1 Transport and storage

Proper handling of the products during transport and storage is crucial to prevent injury and damage.

- **Transport:** Handle the products properly during transport to avoid injury. Ensure that only authorised and trained personnel carry out transport. Use suitable lifting equipment and pay attention to the weight of the product.
- **Storage:** Store the products in a dry place, protected from direct sunlight and weather conditions. Ensure that the products do not pose a tripping hazard and are not easily accessible to prevent misuse (e.g. use for criminal purposes). Products made of thermoplastics or plastic should be stored away from direct sunlight to prevent damage from UV light. Products containing wood should be stored in a dry place. If the products are installed permanently, ensure that they are not used by unauthorised persons.

## 3.2 Repairs and maintenance

Regular maintenance and proper repair are essential to maintain the functionality and safety of the products.

- **Cleaning:** Clean the products regularly and lubricate moving parts as required. Heavy soiling should be treated with warm water and commercially available cleaning agents. Avoid using solvent-based cleaning agents, as these can damage the materials. Ensure that rungs, steps, step surfaces and platforms are not contaminated with grease or oil.
- **Maintenance:** Repairs should only be carried out by qualified personnel. Use only original spare parts to ensure the safety and functionality of the products. Regular maintenance includes checking all moving parts and lubricating them, if necessary.
- **Periodic inspection:** The German Industrial Safety Regulation (BetrSichV) requires that work equipment (e.g. ladders, step stools, mobile work platforms) be subject to periodic inspection by a qualified person. The inspection intervals must be determined by the operator based on the frequency of use and the risk assessment. Unless separate statutory deadlines apply to products and no individual inspection deadlines are specified in product-specific installation and usage instructions, we recommend that the periodic inspection be carried out at least once a year.
- **Inspection before initial use:** According to BetrSichV, products whose safety depends on the installation conditions (e.g. mobile work platforms) must be inspected by a qualified person before initial use in order to check that they have been installed correctly and function safely, and to identify any damage and ensure that safety measures are effective. The BetrSichV is the national implementation of EU Directive 2009/104/EC (Work Equipment Directive).
- **Lubrication:** Moving parts should be treated with suitable lubricants as required. Oil must not be used for lubrication as it can contaminate surfaces and make them slippery. Instead, use special lubricants that are suitable for the respective products.
- **Repair:** When carrying out repairs, it is important to observe the

specifications provided by the MUNK Group or other manufacturers. For detailed instructions, visit our website or contact our customer service team. Our repair manuals provide valuable information on how to carry out repairs safely and effectively.

- **Qualified personnel:** Repairs or the replacement of parts may only be carried out by qualified personnel. If you are unsure or the repairs are complex, please contact authorised specialist companies or the manufacturer.

Compliance with these repair and maintenance instructions contributes significantly to the longevity and safety of our products.

Further information can also be found at [www.munk-group.com/repairanleitung](http://www.munk-group.com/repairanleitung).

### 3.3 Faults

Any faults or damage to the products must be rectified immediately to ensure safety.

- **Blocking:** Immediately block damaged products from use. Replace damaged parts with original spare parts and repair damage immediately.
- **Repair:** Ensure that all repair work is carried out by qualified personnel. For major repairs or modifications, consult authorised specialist companies or the manufacturer.

### 3.4 Disposal

The disposal of products and packaging must be carried out in accordance with applicable regulations to prevent damage to the environment.

- **Material separation:** Recycle aluminium and plastics and dispose of the materials separately. This helps conserve resources and promotes sustainability.
- **Local regulations:** Observe all local regulations regarding disposal and recycling. Please contact your local authority for specific requirements and disposal options.

### 3.5 Conversions and modifications

Conversions and modifications to products must be carried out in such a way that the products are not damaged and do not pose a hazard when used.

- **Personnel:** Repair work should only be carried out by persons with sufficient technical knowledge and experience, and only minor repair work should be carried out. Major repair work should be carried out by authorised specialist companies or the manufacturer. Structural modifications may only be carried out by MUNK GmbH, a service centre authorised by the company or by personnel authorised and trained by the company.
- **Spare parts and accessories:** Only use original spare parts and original accessories from MUNK GmbH for conversions and modifications.

## 4. Warranty and liability

The scope and duration of the warranty are specified in the terms and conditions of sale and delivery of MUNK GmbH. The installation and operating instructions valid at the time of delivery are always authoritative for warranty claims.

Beyond the terms and conditions of sale and delivery, the following applies: No liability will be assumed for personal injuries or property damage that have arisen due to one or several of the following reasons:

- Improper use
- Ignorance or disregard of these general instructions
- Improper assembly and use of the product
- Improperly performed repairs
- Use of non-original spare parts
- Use of the product with defective components
- Inadequately qualified or insufficient assembly and user personnel
- Unauthorised structural changes
- Emergency situations due to the effect of foreign matter and excessive force

The operator is responsible for ensuring that the safety provisions are adhered to and that usage is in accordance with the intended use.

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MUNK GmbH

Günzburg, 03/02/2025

## **5. Copyright**

This notice applies to all products manufactured by MUNK GmbH.

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Subject to technical modifications and errors. No claims to specific properties of the product can be derived from the contents of these instructions.

MUNK GmbH reserves the right to make changes to this document at any time in order to adapt it to current legal requirements or technical developments.

## 6. For your notes

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## Sicherheit. Made in Germany.

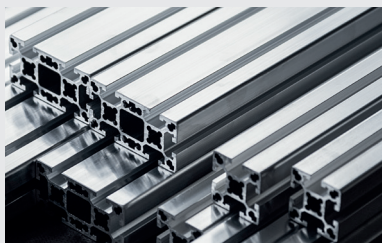
MUNK Günzburger Steigtechnik is a brand of the MUNK Group and is synonymous with premium-quality ladders, mobile scaffoldings and special constructions.



MUNK Access Equipment & Special Constructions



MUNK Rescue Equipment



MUNK Profile Technology



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